

# Six steps to transfer your IRS data into your FAFSA

If the IRS Data Retrieval Tool is available at the time of FAFSA filing, you may use it to transfer your tax information.

## Step 1

### **Log into your FAFSA.**

Log into your current FAFSA, or start a new FAFSA at [fafsa.gov](https://fafsa.gov).

## Step 2

### **Determine eligibility.**

In the finances section of the FAFSA, you will see a “Link to IRS” button if you are eligible to use the IRS Data Retrieval Tool.

## Step 3

### **Connect to the IRS site.**

Click the “Link to IRS” button and log in with the IRS to receive your tax return information.

## Step 4

### **Review your information.**

Review your tax return information and see the tax data that will be transferred into your FAFSA.

## Step 5

### **Transfer your information.**

Check the “Transfer My Tax Information into the FAFSA” box, and click the “Transfer Now” button.

## Step 6

### **Submit your FAFSA.**

Once your information has transferred into the FAFSA, be sure to sign and submit your FAFSA using your FSA ID.